

B. CASELOAD REPORT

Please include the total number of cases handled during the past Fiscal Year corresponding to the appropriate category. Also identify the number of cases that were original appointments, but were sent back to the Clerk or Court for appointment of conflict counsel. Case totals should reflect only the number of active cases where one of the following occurred: (1) an appointment of an attorney was made, (2) an appearance in court was made by the attorney, (3) a filing was made by an attorney in the course of representation, or (4) investigation or preparation was undertaken. The “Total Number of Cases” handled should generally not include those cases that were conflicted out at the time a case was opened, unless significant representation had already been undertaken.

Case Type	Total Number of Cases	Cases Requiring Conflict Appointment
Capital		
Felony		
Misdemeanor		
Probation Revocation		
Appeal from Magistrate to District Court		
Juvenile		
Involuntary Mental Health Commitment		
Post-Conviction		
Child Protection		
Termination of Parental Rights		
Criminal Contempt		
Extradition		
Misdemeanor or Juvenile Appeal (beyond District Court)		
Felony Appeal		
Total		

C. CASE EXPENDITURES-BUDGET

Please include all non-personnel expenses incurred, specifically related to the representation of a case, that were paid out of the budget or contract funds provided by the county. Any payment to a non-employed person should be categorized as either investigation/witness or expert witness/consultation.

In the event that a particular expense might reveal information to the public that could betray client confidentiality, or where the case would be readily identifiable, an explanation should be provided to the board of commissioners and the administrative district judge why the figure is not being included in this report.

Case Type	Investigation or Witness	Expert Witness or Consultation	Evaluations	Extraordinary Travel	Other
Capital					
Felony					
Misdemeanor					
Probation Revocation					
Appeal from Magistrate to District Court					
Juvenile					
Involuntary Mental Health Commitment					
Post-Conviction					
Child Protection					
Termination of Parental Rights					
Criminal Contempt					
Extradition					
Misdemeanor or Juvenile Appeal (beyond District Court)					
Felony Appeal					
Total					

Amount spent on **Conflict Counsel** expenditures from the budget

Total of all non-personnel expenses of the office/contract budget (including conflict expenditures)

D. CASE EXPENDITURES-OUTSIDE BUDGET

Please include all expenses specifically related to the representation of a case that were paid out of a source other than the budget or contract funds provided by the county (e.g. paid by the court upon application, or by the Capital Crimes Defense Fund). Any payment to a non-employed person should be categorized as either investigation/witness or expert witness/consultation.

In the event that a particular expense might reveal information to the public that could betray client confidentiality, or where the case would be readily identifiable, an explanation should be provided to the board of commissioners and the administrative district judge why the figure is not being included in this report.

Case Type	Investigation or Witness	Expert Witness or Consultation	Evaluations	Extraordinary Travel	Other
Capital					
Felony					
Misdemeanor					
Probation Revocation					
Appeal from Magistrate to District Court					
Juvenile					
Involuntary Mental Health Commitment					
Post-Conviction					
Child Protection					
Termination of Parental Rights					
Criminal Contempt					
Extradition					
Misdemeanor or Juvenile Appeal (beyond District Court)					
Felony Appeal					
Total					

Total of all non-personnel expenses attributed to indigent defense cases from any source outside the attorney’s budget

